



ACA News

The Newsletter of the Academy of Certified Archivists Issue 72 Winter 2011

President's Message

Pam Hackbart-Dean, CA
Morris Library
Southern Illinois University Carbondale



In October I had the opportunity to be on a panel discussion about the "Role of Certification in Today's Professional Climate." I was invited by the Archivists Roundtable of Metropolitan New York, along with fellow ACA members Lois Kauffman, CA (The Winthrop Group) and Michael Nash, CA (NYU Tamiment), to chat about the merits of ACA for both archivists and organizations. Susan Woodland, CA (Hadassah Archives), a recent certified archivist, talked about her experiences preparing for the examination. From this dialogue, I was reminded that we need to continue to be strong advocates for our organization, especially what ACA is all about--Professional Certification.

So why is certification important? Certification helps qualified archivists with transferrable skills move without penalty from state to state, from one type of archives to another. Certification is a pro-active solution to the changing employment market. Certification is portable and does not depend on one organization's definition of what it means to be an archivist.

Like all professional certification, the CA designation is renewed periodically to the benefit of the individual, the profession, and professional associations. Renewing CAs earn credits for volunteering for local, regional and national meetings, plus attending/completing training courses and workshops nationwide. Everybody wins!

Certification by the Academy is an impartial, independent, and a third party endorsement of an individual's professional knowledge and experience. Finally, certification allows individual archivists to participate in

(continued on following page)

In this Issue

President's Message	1
SAA Presidential Candidates - Q&A	4
Officers and Board News	6
Academ0y Profile	8
Distribution of Certified Records Professionals	9
New Members 2009	13
Editor's Endpaper	14

ACA News is published four times a year by the
Academy of Certified Archivists
1450 Western Avenue, Suite 101
Albany, NY 12203
Phone: (518) 694-8471
Fax: (518) 463-8656
www.certifiedarchivists.org

President's Message

(continued from previous page)

their own professional destiny. (Some of the above is from Phillip Bernhart. *The Guide to National Professional Certification*. 1997 and an email from Jane Nokes, CA.)

In addition, ANSI Standard 1100 states two criteria for a professional certifying body. 1. Deliver an assessment based on industry (read: professional) knowledge, independent from training courses or course providers; 2. Grant a time-limited credential to anyone who meets the assessment standards. The Academy of Certified Archivists fulfills both of these criteria.

An opportunity to be advocates for ACA occurred on December 16, 2010, when James Byers, CA, John Fleckner, CA, Daphne DeLeon, CA and I had the opportunity to meet with David S. Ferriero, Archivist of the United States, and David McMillen, external affairs liaison for NARA. It is our hope for a partnership between the Academy and the National Archives. We reported to Archivist Ferriero that ACA certification is an important tool for ensuring the highest educational and professional standards in practicing archivists. We asked that he consider recognizing ACA certification as one option to qualifying as eligibility for professional archival positions within the 1420 series (the CA is equivalent to a Master's with experience). In addition, we requested that NARA continue to support those who are ACA-certified by allowing them to participate, as well as help us advance the archival profession. We felt this was a good meeting and a good beginning.

Mark your calendars!! ACA will hold its annual business meeting in Chicago on August 25, 2011 in conjunction with the Society of American Archivists' annual meeting. This year we will be meeting at NOON. More information will be provided later. The ACA's annual meeting is open to all members, guests and non-members.

A reminder: The deadline for those individuals

submitting certification maintenance by petition is June 1st. So please get your paperwork ready and retain your CA credential! Thanks to the hard work of Kristy Sorensen, CA you can now submit this "paperwork" online at http://www.certifiedarchivists.org/images/forms/cert_maintenance.pdf

In closing, let me say the Academy is only as strong as all of us who are willing to make it so. I appreciate all of you who continue to support and promote the Academy.

Pam Hackbart-Dean, CA
President, Academy of Certified Archivists

44th Annual Georgia Archives Institute June 6 - 17, 2011 Georgia Archives, Morrow, Georgia

Designed for beginning archivists, manuscript curators, and librarians, the 44th Georgia Archives Institute will offer general instruction in basic concepts and practices of archival administration and management of traditional and modern documentary materials. The Institute will be held at the Georgia Archives in Morrow, Georgia, 15 miles south of Atlanta.

Dr. Timothy L. Ericson, former Director of Archival Studies, University of Wisconsin-Milwaukee School of Information Studies, will be the instructor during the first week. Topics will include acquisition, appraisal, arrangement, description, reference, as well as legal and administrative issues. The second week of instruction will begin with training on preservation by Christine Wiseman, Preservation Manager at the Georgia Archives. To link archival theory with real world application, students will also participate in individualized, three-day internships at local archival repositories.

(Continued on page 7)

24th Western Archives Institute

July 10 - July 22, 2011

University of California Berkeley

The 25th annual Western Archives Institute will be held at U.C. Berkeley in Berkeley, California, **July 10 – 22, 2011**. The Western Archives Institute is an intensive, two-week program that provides integrated instruction in basic archival practices to individuals with a variety of backgrounds, including those whose jobs require a fundamental understanding of archival skills, but who have little or no previous archives education; those who have expanding responsibility for archival materials; those who are practicing archivists but have not received formal instruction; and those who demonstrate a commitment to an archival career.

The Institute also features site visits to historical records repositories and a diverse curriculum that includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts acquisition, archives and the law, photographs, preservation administration, reference and access, outreach programs, and managing archival programs and institutions.

Dr. David Gracy, CA has graciously agreed to serve as Principal Faculty Member for the 2011 Institute. Gracy is the Governor Bill Daniel Professor in Archival Enterprise, University of Texas at Austin School of Information. Dr. Gracy worked in the Texas State Archives and University of Texas Archives before becoming Archivist, Southern Labor Archives, Georgia State University, and then Director, Texas State Archives. He is a former President of both the Society of American Archivists and the Academy of Certified Archivists, and a Fellow of the Texas State Historical Association. Dr. Gracy's research interests include the history of archival enterprise, of archives and libraries in Texas, and of the information domain. He is the author of *Archives and Manuscripts: Arrangement and Description*; of *The State Library and Archives of Texas: A History, 1835-1962*, and of *Moses Austin: His Life*. This will be the fifth time Gracy has served as Principal Fac-

ulty Member of the Western Archives Institute.

Tuition for the Institute is \$700 and includes a selection of archival publications. Other non-negotiable fees including program transportation, facility fees, opening dinner, and luncheon at the closing program will be available in early February. Housing and meal plans are available at additional cost.

The application deadline for the 2011 Western Archives Institute is **April 1, 2011**. For additional program information, see <http://www.calarchivists.org/Default.aspx?pageId=704191>.

Application Deadline: April 1, 2011

Additional information: Administrator
Phone: 916/653-7715 Western Archives Institute
Fax: 916/653-7134 1020 O Street
ArchivesWeb@sos.ca.gov Sacramento, CA 95814

The Western Archives Institute is co-sponsored by the Society of California Archivists and the California State Archives.

The application package will be available at:

<http://www.sos.ca.gov/archives/wai/> and
http://www.calarchivists.org/wai/SCA_Western_Archives.html

Online Tools



Don't forget to visit the ACA facebook page:

<http://www.facebook.com/ACArchivists>.
Add your own pictures of ACA events or connect with colleagues.

Visit the ACA website at:

<http://www.certifiedarchivists.org/>

Question and Answer with the Candidates for the Presidency of the Society of American Archivists

For the third year in a row, the two candidates for president of the Society of American Archivists graciously agreed to answer a question regarding the role of the Academy of Certified Archivists and allow their responses to be shared with the readers of *ACA News*. Below is this year's question, posed by ACA President Pam Hackbart-Dean, CA, to the candidates, followed by their unedited responses. Once again, it is hoped that readers will find the responses useful and that those members of the Academy who are also members of the Society will make their voices heard in the election process. It should be noted, however, that ACA does not endorse either candidate.

As both ACA and SAA envision their respective roles in the future of the archives profession, what goals or interests do both organizations hold in common and what approaches would you recommend for encouraging effective collaboration between the two organizations?



Courtesy of Jackie Dooley

Jackie Dooley
Program Officer
OCLC Research and the
RLG Partnership

I am not a member of ACA, nor have I followed its progress and activities closely since the Academy was established in 1989. My knowledge has been limited to a general awareness of the certification process and the overall scope of the professional issues that the exam encompasses. Responding to the question posed by ACA to the 2011 SAA presidential candidates has therefore given me a reason to do some homework and learn more about your organization. I tell you this to make sure you realize that my knowledge about ACA is thin, as some of the questions I'll be asking also reveal.

(continued on following page)

Fynnette Eaton, CA
Consultant
Eaton Consulting



Courtesy of Fynnette Eaton

I am pleased to respond to the question as to what goals or interests do both the Academy of Certified Archivists (ACA) and the Society of American Archivists (SAA) hold in common and what approaches would I recommend for encouraging effective collaboration. Both the ACA and the SAA acknowledge the importance of archival knowledge and education to further the promotion of archives in our society. Many of the same topics appear on both websites. ACA states that "the Academy participates in the definition and advancement of professional archival education, concepts and issues." SAA in 1993 issued it's

(continued on following page)

SAA - Jackie Dooley*(Continued from page 4)*

After reading through lots of material on the ACA website, my overall impression is of a group of archivists who take pride in their shared accomplishment and are deeply committed to professional excellence. In fact, a belief in *excellence* seems to be the concept that best captures your collective reason to exist. You take justifiable pride in your support—and achievement--of archival professionalization, education, shared knowledge base, standards, and much more.

The ACA bylaws state three purposes for the organization's existence. The first two focus on certification itself: administering the program and promoting its value. It is the third purpose that resonates for me and draws a clear link to the goals and interests of SAA: "Promote among archivists the attainment of a high level of professional knowledge."

One could argue that this is the essential purpose of professional societies in general. Certainly much of SAA's collective energies focus on education, publication, and professional development, all of which help the membership work toward, or build upon, a high level of professional knowledge. A key characteristic of ACA is that the entire membership has demonstrated attainment of a defined level of knowledge, while SAA serves a membership that has widely varying professional expertise.

I was happy to learn that ACA has established a policy to review the Role Delineation Statement every five years in order to maintain its currency. I liked reading that real-world job descriptions are used as one of the barometers for currency, and that the examination handbook is grounded in the published literature. These are standard aspects in the development of any set of core competencies. To what extent do SAA's *Guidelines for Archival Continuing Education* and the *Guidelines for Developing a Graduate Program in Archival Studies* play a role in your review process? Before

*(Continued on page 7)***SAA- Fynnette Eaton***(Continued from page 4)*

mission statement which notes that the society "... serves the education and information needs of its members..." Archival education is at the center of both organizations' mission.

The Academy's website goes further: and "... the organization identifies and promotes understanding of archival goals, ethics, and standards." SAA's mission statement continues, "...provides leadership to help ensure the identification, preservation, and use of the nation's historical record."

From the comparison of the statements found on each website, it is clear that the two organizations share many of the same goals and interests. Two that are immediately apparent are archival education and standards. Archival education is of central importance to the continued relevance of SAA for both its membership and the archival profession. One of the greatest challenges facing our profession is how the rapidly changing information technologies are challenging archival principles, practices and communication methods. Both organizations need to support the efforts of archival educators to develop courses that will begin to address these challenges, leading to research, practical tools, and greater integration of these tools into archival practices. Standards will evolve, based upon experiences of archivists, and again, collaboration between ACA and SAA in both the development and maintenance of these standards will enhance the standing of both organizations and the profession.

Collaboration can take many forms. Sharing information, participating on committees that are key to the development of curriculum and standards and ensuring that any standards that are proposed meet the needs of both organizations. Collaboration grows out of the acknowledgment of shared needs. From my own experience at the National Archives, when NARA collaborated with computer scientists and IT experts, all three groups gained enormously in understanding the

(Continued on page 7)

Officers and Board News

President (2010-11)	Pam Hackbart-Dean, CA Morris Library Southern Illinois University Carbondale, Illinois
Vice President/ President-Elect (2010-11)	Brenda Gunn, CA University of Texas at Austin, Briscoe Center for American History Austin, TX
Treasurer (2010-12)	Mott R. Linn, DA, CA Clark University Worcester, Massachusetts
Secretary (2009-11)	Shelly Henley Kelly, CA Neumann Library University of Houston- Clear Lake Clear Lake, Texas
Regent for Examination Administration (2009-11)	Daphne O. DeLeon, CA Nevada State Library & Archives Carson City, Nevada
Regent for Examination Development (2010-12)	Mary Elizabeth Ruwell, Ph.D., CA U.S. Air Force Academy Colorado Springs, Colorado
Regent for Certification Maintenance (2009-11)	Kristy Sorensen, CA Austin Presbyterian Theological Seminary Austin, Texas
Regent for Outreach (2010-12)	Louis E. Jones, Ph.D., CA Wayne State University Walter P. Reuther Library Detroit, Michigan
Immediate Past President & Regent for Nominations (2010-11)	Mike Bullington, CA McDonald's Golden Archives Elk Grove, Illinois
Chair, Nominating Committee (2010-11)	Richard Shrake, CA American Philosophical Society Philadelphia, Pennsylvania

Contact information for the Officers and Regents is available on the ACA website:
www.certifiedarchivists.org/about-us/officers.html

From the Regent for Certification Maintenance

Kristy Sorensen, CA

Austin Presbyterian Theological Seminary
Austin, Texas

Recertify Electronically!

Certified Archivists have been asking about an electronic recertification process for years, and I'm happy to announce that this year our new electronic recertification forms are live and ready to go! If you are up for recertification this year, you will be among the first with the option to register for the exam or submit your petition online.

Getting to this point involved the hard work of several CA's, including past Regents for Certification Maintenance Shelly Croteau and Judy Cetina, past webmaster Jordon Steele, and innumerable friends and colleagues who reviewed the draft versions of the online forms and made sug-

(Continued on page 11)

From the Regent for Outreach

Louis Jones, Ph.D., CA

Wayne State University, Walter P. Reuther
Library, Detroit, Michigan

The Academy continues to pursue outreach as an important initiative. Current and future activities include a task force poised to increase the number of certified archivists at state archives, modifications to existing brochures, a redesign of the traveling display, the introduction of an ACA trading card as part of SAA's 75th anniversary, the staffing of ACA-sponsored booths at

(Continued on page 11)

SAA– Jackie Dooley*(Continued from page 5)*

and after each review cycle, how does ACA work with SAA's Committee on Education to learn from each other and collaborate in keeping these documents appropriately synchronized? Does ACA suggest possible curricular offerings where it sees recurring gaps in test results?

SAA places enormous effort on fostering a strong cadre of future archivists through its support of student chapters; ACA also emphasizes outreach to graduate archival programs. We all know that these students are the future of our profession. As many of us have experienced, one of the pleasures of lengthy professional tenure, both in the workplace and as a participant in societies such as SAA or ACA, is that one has opportunities to help smooth the way of new colleagues by listening to and appreciating their questions, offering objective guidance, and—perhaps most importantly—applauding their good ideas and thereby helping to build their professional confidence. Given that both SAA and ACA share this desire to help future archivists grow, how effectively do the two societies collaborate to best cover the territory? The SAA website lists 33 chapters across the United States. Having led an effort to send SAA officers out to visit student chapters when I was a member of the SAA Council, with the goals of increasing communication and inspiring students toward rewarding careers, I know how difficult it is to do this thoroughly and effectively.

The several questions I asked above suggest ways in which I can see SAA and ACA collaborating in pursuit of our overlapping goals. They are rather obvious ideas, not strokes of genius, but action on each would reflect collegial cooperation between two superb archival societies in pursuit of our common cause. I would welcome the opportunity to explore these and other shared issues with ACA.

SAA– Fynnette Eaton*(Continued from page 5)*

issues associated with digital preservation.

Both ACA and SAA are working towards the same goal of ensuring a learned and productive cadre of professional archivists. I want to encourage the continuation of a dialogue between these two organizations as our profession deals with not only electronic records but other issues that touch upon our profession. As President I will be alert to the possibilities of working closely with our allied organization, the Academy of Certified Archivists.

**44th Annual Georgia Archives Institute***(Continued from page 2)*

Tuition is \$500. Enrollment is limited and the deadline for receipt of application, resume, and \$75 application fee (refunded if not admitted to Institute) is March 1, 2011. Tuition does not cover transportation, housing, or meals.

Tuition scholarships are available from the Society of Georgia Archivists, www.soga.org and The Friends of Georgia Archives and History, www.FOGAH.org. Scholarships have earlier deadlines.

For an application to the Institute or information, please visit the Georgia Archives Institute website at www.georgiaarchivesinstitute.org or contact: Georgia Archives Institute, P.O. Box 279 Morrow, GA 30260-0279 or Email: GeorgiaArchivesInstitute@yahoo.com.



Matt Szybalski, CA
Corporate Records Manager
for the City of Thunder
Bay
Thunder Bay, Ontario, Canada

by Carol I. Mead, CA

Matt Szybalski is one of the few Canadian certified archivists. In fact, in 2005 he organized the first and only exam ever given in Canada. Matt, who earned his MLS in 1987 the University of Toronto, took the exam while working as an archivist at the Scotiabank Group Archives in Toronto. His mentor and then-supervisor, Jane Nokes, CA, Director of Corporate Archives and Fine Arts, persuaded him of the advantages of certification. One benefit pertaining to Matt's position at the bank was that of perception: "...bankers may not understand Archives, but they certainly respect standards...it made sense that achieving certification would provide a professional image of the Archives."

The exam also provided him with a gauge by which to assess his experience and knowledge after 18 years in the profession. Now, in his current role with the City of Thunder Bay, Ontario, Matt says certification has afforded him "...the confidence that what I do as an archivist,



Photograph courtesy of Matt Szybalski

Corporate Records Manager Matt Szybalski, CA

and my knowledge of archival theory and practice, measures up to the standards of the profession." And he has taken his certification seriously by becoming an active member of the Academy. Soon after being certified, Matt joined the outreach committee, and in 2011 he joins the exam development committee.

One reason there are so few certified Canadian archivists, in Matt's view, is a matter of timing. The test is given during the annual conference of the Society of American Archivists in August, while the Association of Canadian Archivists' an-

Academy Profile

This feature profiles members of the Academy of Certified Archivists. If you would like to suggest someone to be featured, or if you yourself would like to appear in the column, please contact:

Carol I. Mead, CA
carolmead@austin.utexas.edu

(Continued on page 12)

Carol I. Mead, CA, is the Archivist for the Archives of American Mathematics at The Dolph Briscoe Center for American History, The University of Texas at Austin .

Distribution of Certified Records Professionals in the United States and the World

Paul R. Scott, CA, CRM

The release of the United State's 2010 Population Census in December combined with the membership databases maintained by both the Academy of Certified Archivists (ACA) and the Institute of Certified Records Managers (ICRM) provides a snap shot of the distribution of Certified Archivists (CA) and Certified Records Managers (CRM) throughout the world, but especially in the United States.

The ICRM and ACA have comparable numbers (1,020 and 1,062, respectively) with the bulk of their memberships being in the United States but with a strong representation of records professionals from other nations. The ACA has 28 non-U.S. members (2.6%), 10 being Canadians but others live in the United Kingdom, the British West Indies, Australia, New Zealand, Dubai, the Philippines, Hong Kong, South Korea and Japan.

The ICRM is significantly more international in character with 231 (22.7%) of its membership residing outside the United States. Canada has a very strong contingent (79) but there are also members from Australia, New Zealand, Barbados, Singapore, Hong Kong, Thailand, and South Africa.

Not surprisingly, the largest concentration of both Certified Records Managers and Certified Archivists is in the District of Columbia with 10 CRM's and 19 CA's. Although several states have higher numbers in both categories, the District's small population gives it a concentration of 1.65 CRM's and 3.14 CA's per 100,000 residents.

Hawaii, with 15 CA's, places second in the archivist category with 1.1 CA's per 100,000 and, for records managers it is , Colorado with 45 CRM's and .89 CRM's. Texas has more CRM's and CA's than any other state (109 and 115, respectively), but its large population dilutes their concentrations to .43 and .46.

There are approximately 11,000 members of ARMA International indicating that some 9.3% are certified. SAA, on the other hand claims 5,131 individual members indicating that approximately 21% are certified. (It is noted, however, that these numbers are approximations on the high side as neither the ACA nor the ICRM requires membership in any other professional organization.) The reason for the differences between the professions is open to question. It may be a result of a greater emphasis on credentials among archivists or it may be that the CRM is a more difficult certification to achieve.

These data, especially when compared with the results of other databases and resources can help us better understand their profession. The A*Census, taken by the Society of American Archivists in 2004, for instance, shows both the ICRM and the ACA have grown significantly over the last half decade, up from 692 and 765 respectively. But there are other questions. Why do some states have such a high concentration of certified professionals and others so few? Why does Hawaii have 15 CA's but only one CRM? Is there any truth to the belief that some have that New England archivists resist certification while Southwesterners promote it?

This subject is ripe for analysis and it is to be hoped that educators and their students (or even regular records practitioners) will pursue it.

**United States
Distribution by
Certified Records
Professionals,
December 2010**

State	Population 2010	Number Certified Records Managers	CRM's Per 100,000 Population	Number Certified Archivists	CA's Per 100,000 Population
Alabama	4,802,982	5	0.10	8	0.17
Alaska	721,523	3	0.42	6	0.83
Arizona	6,412,700	9	0.14	15	0.23
Arkansas	2,926,229	6	0.21	12	0.41
California	37,341,989	67	0.18	70	0.19
Colorado	5,044,930	45	0.89	28	0.56
Connecticut	3,581,628	14	0.39	10	0.28
Delaware	900,877	4	0.44	4	0.44
District of Columbia	604,598	10	1.65	19	3.14
Florida	18,900,773	28	0.15	14	0.07
Georgia	9,727,566	21	0.22	52	0.53
Hawaii	1,366,862	1	0.07	15	1.10
Idaho	1,573,499	13	0.83	5	0.32
Illinois	12,864,380	32	0.25	53	0.41
Indiana	6,501,582	7	0.11	10	0.15
Iowa	3,053,787	4	0.13	8	0.26
Kansas	2,863,813	4	0.14	15	0.52
Kentucky	4,350,606	10	0.23	8	0.18
Louisiana	4,553,962	6	0.13	37	0.81
Maine	1,333,074	1	0.08	2	0.15
Maryland	5,789,929	29	0.50	51	0.88
Massachusetts	6,559,644	18	0.27	27	0.41
Michigan	9,911,626	18	0.18	16	0.16
Minnesota	5,314,879	27	0.51	7	0.13
Mississippi	2,978,240	1	0.03	2	0.07
Missouri	6,011,478	21	0.35	61	1.01
Montana	994,416	0	0.00	2	0.20
Nebraska	1,831,825	4	0.22	3	0.16
Nevada	2,709,432	10	0.37	6	0.22
New Hampshire	1,321,445	3	0.23	3	0.23
New Jersey	8,807,501	19	0.22	13	0.15
New Mexico	2,067,273	11	0.53	9	0.44
New York	19,421,055	32	0.16	66	0.34
North Carolina	9,565,781	10	0.10	20	0.21
North Dakota	675,905	4	0.59	5	0.74
Ohio	11,568,495	13	0.11	27	0.23
Oklahoma	3,764,882	8	0.21	12	0.32
Oregon	3,848,606	9	0.23	18	0.47
Pennsylvania	12,734,905	14	0.11	51	0.40
Rhode Island	1,055,247	1	0.09	1	0.09
South Carolina	4,645,975	7	0.15	14	0.30
South Dakota	819,761	0	0.00	3	0.37
Tennessee	6,375,431	24	0.38	13	0.20
Texas	25,268,418	109	0.43	115	0.46
Utah	2,770,765	7	0.25	17	0.61
Vermont	630,337	1	0.16	4	0.63
Virginia	8,037,736	38	0.47	29	0.36
Washington	6,753,369	29	0.43	32	0.47
West Virginia	1,859,815	4	0.22	1	0.05
Wisconsin	5,698,230	26	0.46	12	0.21
Wyoming	568,300	2	0.35	3	0.53

US Totals:

Population: 309,788,061

Number Certified Records Managers: 789

CRMs Per 100,000 Population: 0.25

Number Certified Archivists : 1034

CAs Per 100,000 Population: 0.33

Non-US Totals:

Number Certified Records Managers: 231

Number Certified Archivists : 28

Overall Totals:

Number Certified Records Managers: 1020

Number Certified Archivists : 1062

Recertify Electronically!

(Continued from page 6)

gestions for improvement. It is my hope that the online forms will make recertification simpler and more convenient for recertifying archivists and the petition review teams. By eliminating the requirement for a paper petition, we are saving trees, money, and time for everyone involved.

Since this is our first year using the online form, I'm sure that there will be some bumps in the road and adjustments and corrections will need to be made. If you have an idea for something that would make the process easier or more understandable, please email me at ksoren-sen@austinseminary.edu and let me know.

For those who are more comfortable with the traditional paper-based process, a paper form is still available in the Certification Maintenance Packet.

Detailed information on the recertification process, including links to the Certification Maintenance Packet, the Qualifying Archival Experiences Document template, the exam registration form, and the online petition form is available on the ACA website here: <http://www.certifiedarchivists.org/members-area/certification-maintenance.html>



From the Regent for Outreach

(Continued from page 6)

regional conferences and meetings that Academy members are and will be having with SAA student chapters. Some of these activities are undertaken by the Outreach Committee, comprised of Louis Jones of the Walter Reuther Library, Michelle Ganz, CA of the Abraham Lincoln Library & Museum, Jennifer Andreola, CA of the History Factory and Courtney Chartier, CA of Atlanta University's Archives Research Center.

The Task Force on Certification and State Archives has and will be conducting surveys with state archives to encourage these institutions to require or consider certification during job searches and promotions. Comprised of ACA members Daphne DeLeon of the Nevada State Library and Archives, retired Oberlin College archivist Roland Baumann, CA, Jay Richiuso, CA of the Tennessee State Library and Archives, and Louis Jones as ACA Regent for Outreach, the task force has conducted one survey targeting state archivists currently certified with the view of determining how best to conduct a survey with those state archivists who are not certified. It is hoped that the information and insights derived from the surveys will help the task force determine how best to encourage state archivists to push for the CA credential as a requirement or achievement to be considered when hiring or promoting archivists within those state archives systems. The Task Force is hopeful that its work will result in increased numbers of certified archivists within state archives.

Members of the Academy have continued reaching out to student chapters of the Society of American Archivists. Thus far this academic year, chapters located at the University of Michigan and the University of Tennessee at Knoxville have heard presentations from Academy members about the benefits of certification. The chapter at Wayne State University will hear a similar presentation later this year and there remains a possibility that student chapters at the University of Maryland and elsewhere will learn how membership in the Academy will assist these future archivists in their professional development and allow them to more fully contribute to the health of the field. The Academy

(Continued on page 14)

Academy Profile: Matt Szybalski

(Continued from page 8)

nual meeting is held in May or June. He has ideas for attracting our neighbors to the Academy of Certified Archivists – to which Canadians refer as “the Academy” or “the other ACA” – such as promoting the Academy at the Canadian conference or partnering with the Association of Canadian Archivists during their meeting to offer the exam then.

As the manager of the City’s corporate records and archives, Matt’s responsibilities are many. He and his staff of four archivists, who serve Thunder Bay’s citizenry, administration, and council, as well as international researchers, plan and implement the City’s records management program along with the permanent archival records for Thunder Bay and its two predecessors, Fort William and Port Arthur. Matt and his team also fulfill requests to the City under Ontario’s Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), a responsibility he says has expanded his career by making him the corporation’s privacy expert.

As a government archivist, one of Matt’s most challenging duties is to monitor Federal and Provincial legislation that affects his work, including issues regarding heritage, records retention, access to information, privacy protection, and copyright. He then must develop processes to comply with it and find funding to implement those processes.

But his greatest challenge is one that most archivists will understand from their own experience, that of “reinventing what it is I do to keep current with a rapidly changing society and work culture...” The way he handles this, he says, is by “... maintaining meaningful relationships with all stake holders. Records are created and used by people so solutions to records issues require a deft human touch.”

Part of the solution lies in an increasingly closer relationship with his information technology department and the incoming generation of information professionals. As his work requires more attention to issues of privacy protection, information security, and preservation of digital archival assets, he and the IT experts are cooperating more regularly. His outlook on this partnership is positive: “In Thunder Bay I am lucky that there is a high level of mutual respect that archivists/records managers and IT professionals have for the tools that each brings to solve these information issues.” As for his staff, he goes on to say,

“The human touch is also very important in tapping into the knowledge of younger archivists whose social and professional lives are more closely intertwined with new technology and social networking. I seek the fresh perspective of younger staff into all of our challenges.”

When asked if he will recertify, Matt is unequivocal: “Yes, I will recertify. Certification has come to be part of my personal professional definition.”

THE ACADEMY OF CERTIFIED ARCHIVISTS WELCOMES ITS NEW MEMBERS FOR 2010

Congratulations to all and please let us hear from you!

- Jennifer Anna, CA (New York, NY)
 Friederike Baer, CA (Abington, PA)
 Dolores J. Barber, CA (Chicago, IL)
 Nancy Dupre Barnes, CA (Prairie Village, KS)
 Stephanie Bayless, CA (Little Rock, AR)
 Lloyd A. Beers, CA (Bowie, MD)
 Diana Michelle Belden, CA (State College, PA)
 Kate L. Blalack, CA (Stillwater, OK)
 Michelle Bogart, CA (College Station, TX)
 Teresa Boyd, CA (Tempe, AZ)
 Christopher Brown, CA (Shreveport, LA)
 Caitlin Bumford, CA (Las Vegas, NV)
 Elizabeth A. Burke, CA (Sandy, OR)
 Elisabeth Butler, CA (Arlington, VA)
 Jean Carey, CA (Tampa, FL)
 Shawn B. Carlson, CA (Washington, TX)
 Brian Carpenter, CA (Philadelphia, PA)
 Conor Casey, CA (Seattle, WA)
 Jonathan R. Casey, CA (Kansas City, MO)
 Wesley Chenault, CA (Atlanta, GA)
 Raymond Christian, CA (Boone, NC)
 Marie (Maja) Clark, CA (Honolulu, HI)
 Andrew Crews, CA (San Antonio, TX)
 Jan S. Davis, CA (Oklahoma City, OK)
 Elizabeth Nye DiCataldo, CA (Baltimore, MD)
 Audra Eagle, CA (Winston-Salem, NC)
 Sofia Empel, CA (Hasbrouck Heights, NJ)
 Allison Hughes Galloup, CA (Smyrna, GA)
 Amanda Graham, CA (Sacramento, CA)
 Alan H. Haerberle, CA (Silver Spring, MD)
 Anne Hall, CA (San Francisco, CA)
 Peder Hash, CA (Concord, CA)
 Deanna Hauck, CA (Mansfield, MA)
 Teri Hedgpeith, CA (Casper, WY)
 Megan A. Hibbitts, CA (Westlake Village, CA)
 Eric Hormell, CA (Burbank, CA)
 Gregory A. Jackson, CA (Bryn Athyn, PA)
 Anne S. Johns, CA (Grosse Point Woods, MI)
 Kathryn Teapole Jones, CA (Houston, TX)
 Stephen T. Jones, CA (Louisville, KY)
 Kate (Katherine) Kim, CA (Oakland, CA)
 Jeffrey M. Kintop, CA (Carson City, NV)
 John C. Konzal, CA (Columbia, MO)
 Daria Labinsky, CA (St. Louis, MO)
 Kyong Rae Lee, CA (Seoul, South Korea)
 Vince Edwin Lee, CA (Houston, TX)
 Lindsey Loeper, CA (Baltimore, MD)
 Bertram Lyons, CA (Memphis, TN)
 Alexis Braun Marks, CA (Detroit, MI)
 John Hyrum Martinez, CA (Santa Fe, NM)
 Jim Massery, CA (Westborough, MA)
 Ashley Mattingly, CA (St. Louis, MO)
 Daniel C. McCormack, CA (Burlington, MA)
 Lauren Meyers, CA (Houston, TX)
 Pamela Price Mitchem, CA (Boone, NC)
 Frances Morgan, CA (Little Rock, AR)
 Timothy R. Mottaz, CA (Springfield, IL)
 Sheri Muller, CA (Des Moines, IA)
 Charlene Nichols, CA (Pasadena, CA)
 Gina Nichols, CA (Oak Park, CA)
 Cory L. Nimer, CA (Provo, UT)
 Martha Noble, CA (San Francisco, CA)
 Vincent J. Novara, CA (Rickville, MD)
 Kristen J. Nyitray, CA (Stony Brook, NY)
 Cheryl Oestreicher, CA (Atlanta, GA)
 Dianne Oster, CA (Newark, NJ)
 Heather Oswald, CA (Kennesaw, GA)
 Cynthia L. Peterson, CA (Sarasota, FL)
 Maren Read, CA (Baltimore, MD)
 Linda Reib, CA (Phoenix, AZ)
 Susan K. Rishworth, CA (Chicago, IL)
 Brian K. Robertson, CA (Little Rock, AR)
 Rachel M. Grove Rohrbaugh, CA (Pittsburgh, PA)
 David Rowntree, CA (Newton, MA)
 Christopher Ryland, CA (Nashville, TN)
 Cecilia Lizama Salvatore, CA (River Forest, IL)
 Elizabeth (Liz) Sargent, CA (Houston, TX)
 Tiffany Schureman, CA (Garland, TX)
 Ely Sheinfeld, CA (Cote Saint-Luc, QC)
 Dainan Skeem, CA (Honolulu, HI)
 Melissa Smith, CA (New Orleans, LA)
 Wayne Sparkman, CA (St. Louis, MO)
 Darwin H. Stapleton, CA (Quincy, MA)
 Dawn, Sueoka, CA (Honolulu, HI)
 Donald Summerlin, CA (Athens, GA)
 Sara Thompson, CA (Little Rock, AR)
 Allison Tinkler, CA (Scottsdale, AZ)
 Sarah Walch, CA (Washington, DC)
 Alan R. Walker, CA (College Park, MD)
 Charlotte A. Walters, CA (Albuquerque, NM)
 Mark W. White, CA (Washington, DC)
 Jennifer Whitlock, CA (Indianapolis, IN)
 Amanda Williford, CA (San Francisco, CA)
 Jane Wong, CA (St. Paul, MN)
 Susan Woodland, CA (New York, NY)
 Julie Yamashita, CA (New Orleans, LA)
 Jennifer Young, CA (Scottsdale, AZ)
 Scott Ziegler, CA (Philadelphia, PA)

Editor's Endpaper

From the Regent for Outreach

(Continued from page 11)

appreciates the assistance of Michelle Ganz, Louis Jones and Michael Miller, CA for making themselves available in this effort.

In the coming weeks, Academy members will have another opportunity to help recruit new members and encourage prospective employers to consider hiring certified archivist. During the course of the upcoming spring regional conferences of archivists and other gatherings, Academy members will have the chance to staff ACA booths in exhibit halls and promote the benefits of certification. When ACA members receive notices seeking volunteers to staff these tables, please consider the request. The Academy will be sure to benefit as a result.

In the last issue of the ACA News, we reported that the Academy submitted a proposal for one of the 75 trading cards that SAA will be producing and distributing as a way to celebrate its 75th anniversary in Chicago at SAA's annual conference. Since then, we have learned that our proposal was accepted. Acceptance of the card during this competitive process indicates an acknowledgment of the Academy's significance to the profession's historical development. Use of the card subsequently will allow the Academy to promote its value to those considering its benefits. ◇ ◇ ◇ ◇ ◇ ◇

Take Note!

Here are a few things to remember from this issue.

- ACA's annual business meeting will be held in Chicago on August 25, 2011 in conjunction with the Society of American Archivists' annual meeting. This year we will be meeting at NOON.
- Recertification by petition can now be done electronically! Petitions are due June 1st. Visit <http://www.certifiedarchivists.org/members-area/certification-maintenance.html> for more information.
- Don't forget to volunteer to staff the ACA booths at upcoming conferences.

Please send any comments, ideas, or suggestions about *ACA News* to:

ACA News
c/o Academy of Certified Archivists
1450 Western Avenue, Suite 101
Albany, NY 12203
aca@caphill.com

or contact the editor directly:

Linda Hocking, CA
Curator of Library & Archives
Litchfield Historical Society
P.O. Box 385
Litchfield, CT 06759
archivist@litchfieldhistoricalsociety.org